



August 7, 2015

Dear Association Member,

The Illinois Common Interest Community Association Act (CICAA) allows associations to communicate with its members electronically, under certain parameters. At the Annual Meeting of the members held on February 28, 2015, the membership approved a bylaw amendment to bring GTA into compliance with that law.

Electronic communication allows the GTA to disseminate a wide range of information (i.e. newsletters, bulletins, budgets, proposed amendments, meeting notices, etc.) expediently and securely. This is an e-mail distribution system that will be established and maintained by the Association. Only the Association, its management and, if necessary, a preferred vendor chosen by the Board of Directors to distribute notices, will have access to this e-mail address book. No other entities will have access to this address book. Further, this information will not be distributed, sold or transferred to any other parties.

**The Board of Directors is encouraging all owners to sign up for this process.** Electronic communication will decrease administrative costs and improve and expedite the dissemination of Association-related information.

In order to participate, CICAA requires that each owner provide written authorization consenting to notice by electronic delivery for the Association to conduct business with you by electronic means. Co-owners can each have their own individual e-mail on file if so desired.

If you wish to be included in this e-mail distribution, you must complete, sign and return the attached consent form so that you may receive electronic transmission of notices and other information for The Galena Territory Association.

You can either mail, fax or e-mail (scanned signed copy as an attachment) the signed consent form to

Dixie Birkbeck  
The Galena Territory Association  
2000 Territory Drive  
Galena, IL 61036  
dbirkbeck@thegalenaterritory.com  
Fax: 815-777-9194

Sincerely,  
BOARD OF DIRECTORS OF  
THE GALENA TERRITORY ASSOCIATION

**Consent Form to Authorize Electronic Delivery of Notices and Conduct Association Business by  
Electronic Transmission**

This form is being provided in accordance with Section 1-85 of the Illinois Common Interest Community Association Act.

**Unit Owner Name(s):**

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**Galena Territory Address:**

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**Home Address:**

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**E-mail Address:**

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By executing this form and providing the email address above, I (we) hereby consent and authorized the Association to provide me (us) with written notice by electronic transmission and hereby consent and authorize the Association to conduct business with me by electronic transmission and electronic means, as provided in the Illinois Common Interest Community Association Act.

Unit Owner(s) Signature \_\_\_\_\_ Date\_\_\_\_\_

Unit Owner(s) Signature \_\_\_\_\_ Date\_\_\_\_\_

**Please mail, fax, or e-mail form to:**

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